



School Board Meeting Minutes

DATE	Monday 26 July 2021 WBPS staff room	ATTENDEES	<p>Parents: Alicia Scaffidi (Chairperson), Amy Rudd, Chris McLaughlin, Trish Van Der Loo, Kim Blyth, Steve Pandeovski</p> <p>Staff: Damian Cato, Daniel Graffin, Lee Tanner</p> <p>Community: Helen Maitland, Shari O'Neill, Helen McAullay</p> <p>Principal: Caroline Booth</p>
TIME	5:45 -6:45pm	APOLOGIES	Jemma Gibson

No.	ITEM	LED BY	DISCUSSION / PROGRESS	ACTION / TIMELINE
1	Welcome	Alicia	Acknowledgement of Country Welcome to Caroline, new Principal Welcome to Kim, new elected parent member	
2	Acceptance of previous minutes	Alicia	Hard copy of Minutes of previous meeting provided. Electronic copy as forwarded to Board members. <i>Moved: Helen Seconded: Helen</i>	
3	Introduction	Caroline		
4	School Board Training	Alicia	<ul style="list-style-type: none"> Alicia and Lee recently attended a day of learning for School Board Chairs and Principals and are full of great ideas to share with the board Online training is available for board members 	

			<ul style="list-style-type: none"> Alicia and Lee will report back at the next board meeting, after they have met 	
5	Staffing	Caroline	<ul style="list-style-type: none"> Annalyn Navarrete has been appointed as Principal of Karratha PS. Lee Tanner will remain as acting Associate Principal until the end of the year. The position will be advertised during Term 4 for a 2022 start. Tegan Harris is on parental leave. Amanda Kirou will teach Kindy Blue in TA1 for Semester 2. Darryn Pilgrim has taken Long Service Leave for Term 3. Paul Thompson has taken her teaching role in TA8. Marcela Roberts has reduced her fraction for the remainder of the year. Loanne Truong will teach in TA6A on Thursdays and Fridays. David Kettlewell is working full time in TA13, after reducing his fraction in Semester 1. 	
6	Student Numbers	Caroline	<ul style="list-style-type: none"> 2022 Kindy Enrolments Close on Friday Census takes place in August Numbers are currently 524 Class structures will be considered after Kindy enrolments close and the census occurs 	
7	Financial Reports	Caroline	<ul style="list-style-type: none"> One Line Budget and Cash Report printed and provided to board members Explanation given Everything is "on track" 	
8	Attendance	Lee	<ul style="list-style-type: none"> Information printed and provided to board members Attendance rate currently sitting at 92.5% (Semester 1 2021 average for WA schools not yet released) Historically, attendance rates have been around 94% (about 2% above WA average) 75.4% of WBPS students attend regularly (90% of the time) 19% of WBPS students are at indicated risk (80-90% attendance) Less than 5% of students are at moderate risk (60-80% attendance) 	

			<ul style="list-style-type: none"> • 1% are at severe risk (less than 60% attendance) • Of all absences, 89.3% are authorised (meaning about 10% are holidays etc.) • Explanation of strategies/support to increase attendance 	
9	On Entry	Caroline	<ul style="list-style-type: none"> • Information printed and provided to board members • Students at Pre Primary at WBPS are at a starting point above like schools • The data is used by the department to track student progress • The Median Scores in the report are for comparison with like schools. • Teachers receive more detailed information, which assists in identifying students needing extra support 	
10	Public School Review 2022	Caroline	<ul style="list-style-type: none"> • The public school review will form the basis of upcoming staff meetings and school development days • The school undertakes an assessment using the ESAT (Electronic Self-Assessment Tool) under the following domains: Relationships & Partnerships, Learning Environment, Leadership, Use of Resources, Teaching Quality, Student Achievement & Progress • All domains are considered equally • There is no pass/fail. The process is critical reflection, and evidence that the school is always looking for ways to improve. It validates what we are doing. • Staff will begin working on our new Success/Business Plan 	
11	P&C Funding	Caroline	<ul style="list-style-type: none"> • The P&C has recently funded new choir shirts, interschool sports shirts, lockers and picnic tables 	

12	Communications/ Website/Rebranding	Caroline	<ul style="list-style-type: none"> • Website going well/looking good • Consider adding School Board members and P&C Executive in the near future • The school has a new screen in the Computer Lab and a number of PCs and iPads arrived this week 	
13	Extension Programs	Damian Ligita	<ul style="list-style-type: none"> • Visual Arts - Ligita provided information & examples to board members • Sports Extension – the group has designed the new interschool sports shirts and football jumpers (also entered into WA Football Commission competition). They are now looking at the history of sport and are studying different sports and elite athletes (in line with the Olympic Games) 	
14	Additional State Funding		<ul style="list-style-type: none"> • New bike track in ECE in planning stages. Caroline and Amy to meet • Science projects will be discussed/planned with staff/board in the future 	
15	Tenures	Alicia	<ul style="list-style-type: none"> • Please inform Alicia if you are aware of your Tenure • Email Alicia with any feedback/ideas for the boards • Alicia will be in touch soon to ask questions that will lead to short "bio's" for the website 	
16	Other Business	Alicia	<ul style="list-style-type: none"> • Board members introduced themselves to the group 	

Meeting Closed	6.45pm	Next Meeting	Monday 13 September 2021 6pm	Minutes Taken By:	Lee Tanner
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