



West Balcatta Primary School

215 Cedric Street Balcatta WA 6021

Telephone (08) 9253 4950

Email: westbalcatta.ps@det.wa.edu.au

ABN 26 926 448 361

Proof of Residence

West Balcatta Primary School is a 'local intake area' school. This means our first priority is enrolling students who live within our school boundary. Enrolling parents must provide proof that the student resides within the school boundary.

At the time of enrolment you will be asked to supply the following MANDATORY documents.

N.B: Any Lease/Rental/Tenancy Agreement must be current and include the day of commencement.

Scenario		Documents Required
A	If you own your own home.	<ul style="list-style-type: none"> • <u>Current</u> copy of the Council Rates Notice.
B	If you are renting from a Real Estate Agent.	<ul style="list-style-type: none"> • A <u>current</u> copy of your Lease/Rental/Tenancy Agreement for a minimum period of 6 months from the Real Estate Agent. Any Lease/Rental/Tenancy Agreement must be <u>current</u> and include the day of commencement in school.
C	<p>If you are living with a relative/friend or other person and they are the OWNER of the residence.</p> <p>OR</p> <p>If you are renting from a relative/friend or other person who is not a Real Estate Agent.</p>	<ol style="list-style-type: none"> 1. Copy of the Lease/Rental/Tenancy Agreement for a minimum period of 6 months between the two parties. Any Lease/Rental/Tenancy Agreement must be <u>current</u> and include the day of commencement in school. and 2. Copy of <u>current</u> Council Rates Notice from home owner. and 3. Statutory Declaration from the home owner stating that the parent enrolling the student lives at the address.
D	If you are living with a relative/friend or other person and they are the NOT the owner of the residence but a TENANT .	<ol style="list-style-type: none"> 1. Copy of the Lease/Rental/Tenancy Agreement for a minimum period of 6 months between the two parties. Any Lease/Rental/Tenancy Agreement must be <u>current</u> and include the day of commencement in school. and 2. Statutory Declaration from parent enrolling the student stating that the student resides at the address. and 3. Statutory Declaration from home occupier (tenant) stating the student resides at the address. and 4. Statutory Declaration from the home owner stating the address of the premises and the name of the person that they rent the premises to.

Please see the reverse side for Enrolment Priority information.



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Kindergarten Enrolments – Priority Placement

Please note that enrolment at West Balcatta Primary School Kindergarten does not guarantee that your child will have a place in Pre-primary in the following year.

When the number of applications exceeds the number of places available the following criteria applies:

First Priority	Second Priority	Third Priority	Fourth Priority
Child whose usual place of residence is in the intake area for the school who has a sibling enrolled at the school for that year and who lives nearest the school	Child whose usual place of residence is in the intake area for the school who does not have a sibling enrolled at the school for that year and who lives nearest the school	Child whose usual place of residence is NOT in the intake area for the school who has a sibling enrolled at the school for the year and who lives nearest the school	Child whose usual place of residence is NOT in the intake area for the school who does not have a sibling enrolled at the school for the year and who lives nearest the school

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